



THE INTERNATIONAL FOCUSING INSTITUTE

Building on the work of Eugene T. Gendlin since 1979

Board of Directors

MINUTES

September 13, 2024

Online

Documents sent via email prior to meeting

- Agenda
- Minutes of August Meeting
- Link to demographic survey on Survey Monkey
- 2023 AUDIT Financial Statements 2023 and 2022
- Board 2024.09 DRAFT new revision of goals

PRESENT:

Nelle Moffett, Bill Gaynor, Darryl Commings, Eveline Moor Züllig, Evelyn Fendler Lee, Flor Sassoli, Tom Larkin, Laura Bavalics (ILC), Catherine Torpey (TIFI)

GUESTS:

Esther Wijs (new Coordinator)

Valerie Jashi (Accountant)

GREETING NEW COORDINATOR:

The Board greeted and congratulated Esther Wijs of the Netherlands on becoming a new Coordinator. After the greeting, Esther left the meeting.

MINUTES FOR AUGUST MEETING

Approved

ATTUNEMENT

Led by Eveline

ANNUAL FINANCIAL AUDITOR'S REPORT

Valerie Jashi, the accountant who does TIFI's annual audit, joined the meeting for about 20 minutes to report to the Board on the annual financial audit. She reported that overall the finances are healthy. Expenses as well as revenues are up, and in 2023 there was a small surplus. Valerie commented that this is a strong financial position for a non-profit. She also commented that maintenance of the books is "impeccable." After the Covid-year decline, there has been a clear improvement in revenues.

The Board asked Valerie about how to account for expenses outside of regular operating, such as the \$20,000 that the board approved for professional services for intellectual property. Valerie confirmed that this expenditure was appropriate and could be accounted for as a capital expenditure rather than an operating expense.

DRAFT REVISION OF TIFI ORGANIZATIONAL GOALS

Each goal was read out and discussed, in a few cases some edits were suggested, which Evelyn and Catherine noted for possible further revisions. Suggestions included such things whether to explicitly add in mentions of TAE and FOT, and how to describe our desire for diversity in membership and programs. Overall, the Board feels that the revisions are clear and inspiring. The draft TIFI Goals will be reviewed again at the next Board meeting.

ELECTION OF OFFICERS (Nelle)

Decision: Bill Gaynor was elected Vice President

ILC - BOARD INTERACTION (Laura, Eveline, Catherine):

The ILC will be holding online meetings with Coordinators in October to discuss their proposal for a new level of certification, which they have temporarily named "Certification X."

OCTOBER BOARD MEETING WITH MEMBERS (Catherine)

There will be more information sent out for the October meeting

PORTFOLIO REPORTS

Nelle announced that the Board agenda will now include a chance for each member to verbally report on their portfolios. Portfolios give Board members the chance to participate directly in various aspects of TIFI's programs and services, and thus to be in better touch with what's happening in the organization.

DEMOGRAPHIC SURVEY and DIRECTOR'S REPORT

Catherine gave a brief verbal report, rather than a written one. She will send the Board members the latest draft of the demographic survey to consider. She also encouraged Board members to attend the Honoring Milestones event on October 11.

Minutes by Ilse Pieth, edited by Nelle Moffett and Catherine Torpey