



# THE INTERNATIONAL FOCUSING INSTITUTE

*Building on the work of Eugene T. Gendlin since 1979*

Board of Directors  
MINUTES  
July 12 2024  
Online

Documents sent via email prior to meeting

- Agenda
- Board Minutes Draft June 14
- Draft Revision of Goals
- Report on Intellectual Property
- Annual Report 2023
- IP Gillian Adendorff for Board 2024.07
- Q2 Financial Narrative 2024.07.12
- Q2 for Board 2024.07
- TIFI ED report to BoD 2024.07.12
- Intellectual Property Expense – Board 2024.07.12 (this is an earlier draft of IP Gillian Adendorff for Board 2024.07)

PRESENT:

Nelle Moffett, Catherine Torpey, Eveline Moor Züllig, Flor Sassoli, Bill Gayner, Darryl Commings

ABSENT:

Evelyn Fendler-Lee, Tom Larkin

GUESTS:

2 new Coordinators:

Sandy (Yuen-Ling) Ng from Hong Kong (China)

Joanna Kaczmarek from Poland

I. MINUTES of the June 14 meeting

There was a discussion about board members practicing discretion when speaking publicly within the Focusing community, and the meaning of discretion: as individuals, the members of the Board cannot speak for the Board; though depending on specific circumstances they might clarify a misunderstanding.

**DECISION: The June Minutes were approved.**

II. ATTUNEMENT led by Nelle

III. DRAFT REVISION OF TIFI GOALS: The discussion of the Draft revision of TIFI Goals was postponed to August, due to Evelyn not being present.

IV. UPDATE ON THE INTERNATIONAL FOCUSING CONFERENCE VIENNA 2026

Catherine informed about the state of the planning.

- the name/title and the logo will soon be made known
- The reactions to the TIFI organizing the Conference are very positive!
- Many people have offered their help with the organization
- the estimated venue costs of the conference were presented.

The issue of affordability is being kept very much in mind during planning. If possible, grants will be sought to subsidize costs. Eveline will check how the issue of affordability was dealt with at the International Conference in Switzerland, and will consult with other European Coordinators.

V. ILC & BOARD INTERACTION

Catherine reported that the ILC is continuing to discuss the possibility of adding a new level of certification.

**DECISION: Eveline will take on the Portfolio of liaison to the ILC.**

VI. CONSULTANT ON INTELLECTUAL PROPERTY RIGHTS

Catherine submitted a written report („Report on Intellectual Property“) and verbally highlighted:

- The newly hired consultant, Gillian Adendorff, has proven to be very competent, organized, and has expertise in project and change management
- Catherine showed the spreadsheet of Gillian’s substantial work for TIFI to date
- Issues like the right to translation of Gendlin’s work will be clarified, so that we will be able to have an informed response to requests
- The importance of this work is to keep TIFI legal and able to uphold Gendlin’s legacy

Nelle requests that Catherine make a summary of important information from Gillian’s work available to the Board.

**Catherine requested that the Board approve \$20,000 for Gillian’s work in 2024.**

**The motion was made by Darryl to approve a budget for this project of \$20,000.**

**DECISION: Motion passed unanimously**

VII. 2ND QUARTER FINANCIAL REPORT (Darryl, Catherine)

A written report was submitted showing actual income and expenses against budget.

**DECISION: The report was approved**

VIII. 2023 ANNUAL REPORT (Catherine)

Catherine presented the Annual Report for 2023. The report will be published in a News Feed.

## IX. EXECUTIVE DIRECTOR REPORT

Catherine sent a written report and verbally highlighted the Gendlin Center event on June 29 and the upcoming Spanish language Focusing Academy.

## X. PORTFOLIO POSITIONS FOR 2024-2025

- a. Gendlin Center: Evelyn and Bill. Evelyn is leaving the Board in November, at which point Bill will take on this portfolio
- b. Goodwill: Bill
- c. Membership: Tom
- d. ILC Liaison (this is a new portfolio): Eveline
- e. Finance: Darryl (Treasurer)
- f. Strategic Planning: Nelle

## XI. ANNOUNCEMENTS

- Nelle reminded the Board that this is her last year on the Board and therefore as president (assuming she maintains this office). She suggested that a succession plan be discussed at the August meeting.
  
- Due in August: for the US Internal Revenue Service requires a form on possible Conflict of Interest which has to be filled in by each Board member; Nelle will send the relevant forms and requests that they be returned to Catherine prior to the next Board meeting.

Minutes by: Ilse Pieth

## MEETING ADJOURNED

The next Board Meeting will be August 9 at 12noon (U.S. Eastern time) on Zoom.