



THE INTERNATIONAL FOCUSING INSTITUTE

Building on the work of Eugene T. Gendlin since 1979

Board of Directors

MINUTES

10th November 2023

Online

Documents sent via email prior to meeting.

- Agenda
- Board Minutes 2023.10.13 – DRAFT.doc
- Annual Members Meeting Roles 2022.docx
- Audit Report 12 31 22.pdf
- Board Goals by Portfolio – 2023.docx
- TIFI ED Report to BoD 2023.11.pdf
- 2023 Budget q1th Qtr3 numbers in progress.xlsx
- The International FocusingInstituteInc 990 2022.pdf

PRESENT: Nelle Moffett, Darryl Commings, Flor Sassoli, Eveline Moor Züllig, Veronica Urioste, Evelyn Fendler-Lee, Catherine Torpey

ABSENT: Patrick Duffy

GUESTS: New Coordinators: Georgeta Niculescu (Romania), Maria Skoufas (USA)

TAKING MINUTES: Veronica Urioste.

ATTUNEMENT: Evelyn Fendler-Lee

- I. Approval of Minutes – Minutes from 2023.10.13 unanimously approved.
- II. Report on 2023 Third Quarter Financials – Darryl and Catherine pointed out a few specifics on the numbers as presented in the written report. This report showed costs in expected patterns. Money is being spent consistent with TIFI's vision. Generally, most donations tend to come in during the fourth quarter. It was acknowledged that contract courses have generated a significant income. The website expenses exceeded the allocated budget, this has been tracked very carefully. Overall, revenues and expenses are on target.
- III. Review of IRS form 990 – As a USA non-profit corporation, TIFI is required to make a tax return (the 990) in compliance with its non-profit status. The financial numbers match our audit. This document will be filed by November 15. . The Board expressed appreciation for Darryl's expertise in this matter.

- IV. Annual Meeting with Members – Two meetings have been scheduled on Sunday 12th November for this event, at 13:00 pm and 19:00 pm (NY time).
- V. ILC & Board Interaction – Flor will attend the ILC meeting on November 14th and Veronica on December 12th. The Board aims to work together with the ILC whilst understanding each other's roles in TIFI. The Board of Directors meeting agendas are sent to the ILC. They have received an invitation to send a representative to the Board of Director meetings.
- VI. Executive Director (ED) Report
 Catherine submitted a written report in which she discussed these topics:
- Responses to the Conflict in the Middle East – On the Board's behalf, Catherine wrote to Israeli Coordinators to let them know that we will delay by another year the scheduled increase in membership and certification fees. Catherine, along with Flor Sassoli, Veronica Urioste and Laura Bavalics conducted five "Compassionate Conversations" to allow people to gather to express their anxieties and hopes around the situation.
 - FOT Conference & Pricing The FOT conference was successful with 338 registrants from 38 countries, though it brought in less than budgeted, because more people than expected chose the lowest price option.
 - Videos.Focusing.org - this is the site for buying videos – this will be launched once some upgrades are completed.
 - Spanish Language Meetings - Catherine has been meeting with Spanish speaking Coordinators and translators to discuss the best choices for translating the terms of Focusing/TAE/POI to Spanish.
 - Webmaster Joel Brodsky has left - He has decided to retire. Catherine has allocated his work to other staff, and expressed appreciation for his several years of valuable service.
- VII. Potential Actions in 2024
- Veronica Urioste informed the Board that she will be stepping down from the Board of Directors in May 2024. This is due to her retirement and the decision to travel.
 - Evelyn Fendler-Lee - is stepping down from the Board of Directors in summer 2024, having served on the ILC and then the Board for a total of 6 years.
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- VIII. Strategic Conversations by Portfolio
- Good Will Calls – these are very well received and appreciated.
 - Finances – we heard today the financial reports for 2023
 - Nominating Committee – always on the look out for good candidates. Suggestions are welcomed. Requirement – English speaker and consider ways of enhancing diversity.
 - Membership Committee – Now that Eveline's task on the automated translation issue is complete, she intends to look at other ways to address the membership portfolio and stay connected with the Membership Committee

- Gendlin Center (GC) – is in a good place. The Gendlin Symposium was well attended and received. The recipient of the Gendlin Psychology Grant was recently announced, and a Gendlin Philosophy Grant created. .

IX. Add to the next agenda – The International Focusing Conference, Austria 2026.

MEETING CLOSED

The next Board Meeting will be 8th December 2023 at 12:00 noon (U.S. Eastern time)