

FORM FOR RECOMMENDING A CIT AS A NEW COORDINATOR (For CiT's who have completed their training)

The Mentoring Coordinator (MC) submits this form at the <u>completion</u> of the CiT's studies, when a CiT is ready to become a Coordinator

This form should be sent by the Mentoring Coordinator (MC) via e-mail (preferably as an attachment) to:

- TIFI Executive Director Catherine Torpey (<u>catherine@focusing.org</u>)
- TIFI Administrator Elizabeth Cantor (<u>elizabeth@focusing.org</u>)
- The CiT who is now becoming a Coordinator
- Each member of the Support Team

Each member of the Support Team should subsequently e-mail Elizabeth and Catherine to confirm their agreement with all that is stated in this form, and particularly that they are in agreement that the CiT is ready to become a Coordinator.

Today's date

INFORMATION ABOUT THE NEW COORDINATOR (CIT WHO IS NOW BEING NAMED AS A COORDINATOR)

Name of new Coordinator	
Name of MC (Support Team Coordinator 1):	
Name of Support Team Coordinator 2	
Name of Support Team Coordinator 3	
Name of Support Team Coordinator 4 (optional)	
Name of Support Team Coordinator 5 (optional)	

All members of the Support Team agree that the Coordinator demonstrates the Qualities of a Coordinator as outlined in the document "Process for Naming New Coordinators." Please check box to affirm

FOR THOSE NEW COORDINATORS WHO PLAN TO OFFER CERTIFICATION IN FOCUSING: The CiT (now to become a Coordinator) was the primary or sole teacher of at least two students through to certification. Please list these two (or more) names and the dates on which the CiT sent to TIFI their recommendations for certification. They can be listed here, or in a separate document. Please check box to affirm that you are providing us this information along with this form.



Those new Coordinators intending to offer certification in FOT have an extra set of requirements which can be found in the document "Process for Naming New Coordinators," and also in the document "Checklist Form for Making a CiT."

Please check box to affirm that if the new Coordinator intends to offer certification in FOT, they have met the requirements to be an FOT Coordinator.

FOR NEW COORDINATORS <u>NOT</u> INTENDING TO OFFER CERTIFICATION IN FOCUSING:

When the CiT began their studies, a "Statement of Coordinator Activities (not certifying in Focusing)" was submitted, explaining the work they would do in lieu of certifying. Please submit in writing an affirmation that the CiT has successfully fulfilled what was submitted in their statement. All members of the Support Team must affirm their agreement with what is submitted by the MC.

Check box to affirm that you are sending this documentation along with this form

We must have specific, direct notification by e-mail from each member of the Support Team that they are in agreement with all of the above. We must receive these before we can finalize that the CiT is now a Coordinator.

Thank you for all of your efforts on behalf of the new Coordinator, TIFI and the spreading of Focusing, TAE and the Philosophy of the Implicit in the world!