



# THE INTERNATIONAL FOCUSING INSTITUTE

*Building on the work of Eugene T. Gendlin since 1979*

## **Board of Trustees**

### **MINUTES**

November 12, 2021

Online

#### Documents sent via email prior to meeting

From Nelle:

- Agenda
- Document retention and destruction policy
- ED Evaluation Process

From Catherine:

- October 2021 minutes
- to do list
- Regular board report
- Regular website report
- Third quarter financial reports

#### Sent during meeting

From Catherine

- Diversity for presentation to Board November 2021
- Diversity Summary of Responses 2021.11

#### PRESENT

Nelle Moffett, Florentina Sassoli, Darryl Commings, Evelyn Fendler-Lee, Paula Nowick, Catherine Torpey, Peter Afford

#### I. ATTUNEMENT

An attunement was led by Nelle.

#### II. MINUTES

The minutes of the October meeting were approved.

#### III. GOODWILL CALLS

Paula reported that some board members have agreed to do these calls. The plan is for each board member to make one call a month to a TIFI supporter.

#### IV. EXECUTIVE DIRECTOR EVALUATION PROCESS

The revised document outlining this process was agreed, and it will be split into two paragraphs for ease of reading.

#### V. DIVERSITY STATEMENTS

The statement about diversity of approaches to teaching Focusing, along with the timeline for completing it, was discussed at length. We agreed to remove the second paragraph, which mentions 'competencies' and 'parameters' for teaching, and place it elsewhere, in order to separate it clearly from the first paragraph which is about approaches. We also agreed to create a statement about "diversity and inclusion," and to re-visit these statements at the next meeting.

#### VI. DOCUMENT DESTRUCTION AND RETENTION

A draft policy on this organizational matter was circulated and approved.

#### VII. EXECUTIVE DIRECTOR REPORTING

Darryl took us through the third quarter financial figures. They are projecting a small loss due to the conferences that are not happening this year, but we will nevertheless be close to breaking even. Catherine reported that the income from coordinators is currently some way off her projection for the year. Extra development costs for the website will come from the reserves. The picture may be different at the end of the year. The budget figures for expenses are almost exactly right. Courses aimed at long-time focusers bring in more income than do those for beginning focusers.

#### VIII. GOAL SETTING FOR 2022

The board will work on next year's goals in December and maybe continue the discussion into January. Topics of concern were discussed, each board member expressing their concerns for their portfolio area. The vision for the 2022 management plan was also discussed, with each board member contributing their thoughts.

#### IX. REFLECTION

Paula led us through a reflective exercise to express something from our felt senses of the meeting.

Meeting closed

The next Board meeting will be on Friday 10th December at 12noon (U.S. Eastern time)