



**Board of Directors
Minutes
September 11, 2020**

Members present: Hanspeter Muehlethaler, Nelle Moffett, Leslie Ellis, Evelyn Fendler-Lee, Paula Nowick, Catherine Torpey

Introduction of new Coordinators: Carolina Preve (Argentina), Maria Dionisio from (Italy), Patrizia Bonaca (Italy), Ruth Sar Shalom (Austria)

Approval of amended minutes of July and August.

Topic: Content/format of future minutes.

Decision: Content and format of minutes should be detailed enough in order to provide continuity. To Do reminders might be included where appropriate.

To Do: Paula will experiment with To Do's in September minutes.

To Do: Paula will ensure each month that Catherine's assistant, Sherrie, receives the final minutes. Sherrie will be responsible for seeing that they are uploaded to the website.

Topic: List of assigned minute-takers.

Decision: The president will send out assignments of minute takers rather than asking for volunteers. This will be done prior to the October board meeting.

To Do: Nelle will prepare a rotating list and email it to Board.

Topic: Centralized Dropbox folder for official TIFI business

Decision: The minutes, to do lists and other documents will be maintained (by whom?) in a Dropbox folder that Hanspeter will create for the Board, contingent on the members receiving training on how to use the Dropbox folder.

To Do: Hanspeter will email us instructions on Dropbox use prior to the October board meeting.

To Do: In addition, Catherine will post the instructions each month on the agenda.

Topic: Signatures on Conflict of Interest forms required.

To Do: Each member sign and return last page of form asap to Sherrie at sherrie@focusing.org.

Topic: Revised bylaws

Decision: Revised bylaws will be sent to each member for review/suggestions.

To Do: Paula will email revised bylaws prior to the October meeting.

Topic: "About the Board" document

Decision: Further discussion at next Board meeting when Peter will be present.

Topic: ED Evaluation

Decision: Each Board member should review which parts of the evaluation relate to her/his portfolio and send comments/suggestions to Leslie who will compile them in a further report to the Board.

To Do: Each member shall send a report to Leslie regarding possible additions/deletions to the Evaluation prior to the October meeting.

To Do: Leslie will compile all comments and report to Board at the October meeting.

Topic: Restructuring Membership Document

Catherine presented a document "Strategic Directions MEMBERSHIP Idea for Board" for review. Each board member gave feedback on benefits, concerns and questions regarding the proposed changes.

Catherine will continue to revise her thinking and implementation plans.

Decision: No action by Board was needed.

Topic: ED's report

A written report was submitted.

Highlights of verbal report:

Huge success of Weeklong

Cancellation of 2021 Weeklong in Ireland; that Weeklong will be online instead.

Positive progress on FOT conference

Topic: Issue with the word 'Diversity' in the Board's "Diversity Statement" (approved in 2009)

Catherine proposed to change the name of the Board's "Diversity Statement" to "Diversity of Approaches Statement" (due to the common understanding of "diversity" as typically referring to ethnic/racial diversity).

To do: Catherine and Evelyn will meet to explore possible alternatives to word "diversity" and report on the matter at the next meeting.

Topic: Updates on Portfolios

Diversity: New portfolio; no report

Finance: Nothing new

Gendlin Research Center: Nothing new

Nominating Committee: Lack of new names for vetting. Board was asked to help by suggesting names of possible candidates.

To Do: Board members will send names of potential candidates to Paula

To Do: Paula will report on Nominating Committee's review of past list of 'Not Now' candidates

Strategic Planning: Proposed consultant no longer available

To Do: Nelle will continue search for possible consultants

Meeting ended at 1:50pm Eastern time.