



Minutes  
Board of Directors  
August 14, 2020  
12pm - 2pm Eastern US Time

Documents sent via email prior to meeting

- Agenda
- ED Functions for Evaluation
- Strategic DIRECTIONS for Membership – CT's ideas for Board 2020.08.14
- TIFI ED report to Board 2020.08
- 2020 Q2 Financial Report

PRESENT: Leslie Ellis (LE, President), Nelle Moffett (LM, Vice President),  
Paula Nowick (PN), Nancy Falls (NF), Peter Afford (PA),  
Catherine Torpey (CT), Hanspeter Muehlethaler, (HPM, Treasurer, Minutes),

ABSENT: -

PRIME MOVER: Leslie Ellis

**I. Attunement/ Check in**  
HPM offered a leading in

**II. Discussion of ED evaluation process**  
(In absence of CT)

For a meaningful evaluation of the ED's performance, TIFI's strategic orientation is missing. Regarding this, the provided list of functions/responsibilities of the ED can be used as a helpful frame.

The Board members will contribute their view for the items of the list that are relevant for their portfolios. The results will be compiled in a final report.

**III. Approval of minutes from previous months**

The minutes of the June are approved with the addition:

"The issue with "Focusing Initiative International" (FI) was discussed.

The minutes of the July minutes will be approved in the September meeting.

**IV. Portfolios**

Governance (PN)

Still in progress is the adaption of the Bylaws to PA's Board document

Nominating (PN)

The Nomination Committee interviewed Nancy Falls and Evelyn Fender Lee in view of

their proposed switching of roles as members of the Board and ILC. The committee recommended the change.

Decisions:

The Board appoints Nancy Falls to be a member of the ILC.

The Board appoints Evelyn Fender Lee to be a member of the Board.

LE will welcome Evelyn to the Board.

According to the document, BOARD ORIENTATION MATERIALS – October 2017, The members of the Board are to be elected in August meeting.

LE already informed the Board that she will resign as the president of the Board. NM declared that she is willing to accept the role as President. HPM's three year term is over. He will decide on his appointment for another term, when decisions on strategic questions are made (role of the Board, vision and mission).

A longer discussion led to the understanding that the assignment of the roles of Board members (ie portfolios) would ideally be done with all new members present and after clarification of the role of the board is complete.

NM proposed to appoint an external consultant to support the Board in strategic planning.

Decisions:

- NM was elected for President of the Board.
- LE was elected for Vice President.
- Approval to hire a consultant for strategic planning, costs ca. \$ 1800.

The further organization of the Board (elections, definition of functions) will be postponed until after the work with Rob Hellmann is undertaken.

FINANCES (HPM)

The Financial Report presented by HPM was approved.

WEBSITE (PA)

CT reported a problem with the search functionality. The issue is to be solved at first priority.

**V. Board responsibilities document**

Postponed to next meeting

**VI. ED Report**

See Monthly ED report

The topic "Strategic Directions on Membership" was postponed to the next meeting

**VII. Closing**

CT expressed her enthusiasm about the upcoming online Weeklong and invited the members of the Board to show up some time and say hello. She will send the link to access and possible times.

Nancy said goodbye to the Board expressing how she enjoyed working with all of the Board. The members thanked Nancy for her engaged work for the Board.