



THE INTERNATIONAL FOCUSING INSTITUTE

carrying life and thought forward

MINUTES - The International Focusing Institute Board of Trustees

Date: December 13, 2017 via Zoom

Documents submitted prior to the meeting via email

- Agenda
- 2018 Budget (new format)
- PDF with financial reports
- Executive Director's report
- Proposal from the ILC for an Ethics Committee
- Proposal from the ILC for naming Coordinators

PRESENT: David Rome (president), Susan Rudnick, Kevin Krycka (treasurer), Paula Nowick, Catherine Torpey, Hanspeter Muehlethaler, Dana Ganihar, Sherrie Lynne (for minute taking, present during first hour).

MEETING FACILITATOR: Paula Nowick

I. OPENING SILENCE AND CHECK IN

II. MOTION:

Having received a legal opinion from its attorneys, Fross Zelnick Lehrmann and Zissu, the Board recognizes that there is no impediment to The International Focusing Institute executing its full rights as owners of Eugene T. Gendlin's intellectual property. Motion passes.

III. NOVEMBER MINUTES APPROVED

IV. BUDGET FOR 2018

- Catherine presented the budget for 2018 and reviewed income and expenses in detail for 2018. This included a rough end of year projection.
- The Board discussed the 2018 budget including investment management. They expressed desire to have the Finance Committee be more active including looking into investment management.
- There was a brief update on the revision of the bookkeeping system. Consultant Ben Rodriguez has completed his work. TIFI office is executing his recommendations regarding entry of data into QuickBooks.
- Hanspeter has agreed to be the temporary Treasurer replacing Kevin who is going off the Board.
- The Board voted on a provisional approval of the 2018 budget subject to pending minor adjustments. Final approval planned for January 2018.

V. ITEMS FROM THE INTERNATIONAL LEADERSHIP COUNCIL (ILC)

The Board approved the ILC's plan to start a new pilot program, which is the first step in implementing of their proposal on updating the way in which the Institute names Coordinators. We look forward to continuing to be in touch with the ILC and meeting with them periodically as they go along. We request that they report to us on progress as they move forward, and that they send a formal report at the end of the pilot program.

VI. EXECUTIVE DIRECTOR REPORT

Catherine shared a Fundraising idea in honor of Gene's 91st birthday and will follow up with the Board by email.

VI.I FAREWELL TO KEVIN

- Kevin Krycka resigned from the Board in order to focus his attention on the Gendlin Center.
- Everyone expressed appreciation to Kevin for his dedication and wisdom throughout his service as Treasurer on the Board.

VIII. MEETING CLOSED