



MINUTES - The International Focusing Institute Board of Trustees

Date: October 25, 2017 via Zoom

Documents submitted prior to the meeting via email

- Agenda
- Executive Director report for October
- Board orientation materials (link to the by-laws is found in the document)
- Edited transcript of June conversation about ED performance review

PRESENT: Hanspeter Muehlethaler, Kevin Krycka (treasurer), Paula Nowick, Catherine Torpey, Dana Ganihar, Susan Rudnick

MEETING FACILITATOR: Paula Nowick

I. OPENING SILENCE

II. WELCOME TO HANSPETER

Board members introduced themselves to new board member, Hanspeter Muehlethaler, and he introduced himself.

III. SEPTEMBER MINUTES APPROVED

IV. DISCUSSION OF INTELLECTUAL PROPERTY ISSUE

The board voted to retain a lawyer on a confidential matter. Details are in confidential notes sent separately.

V. DISCUSSION OF CONFIDENTIAL ISSUE

Details are in confidential notes sent separately.

TO DO:

Catherine will e-mail the Conflict of Interest form to all board members for them to fill out and return
Catherine will send the proposed budget for 2018 by the end of November